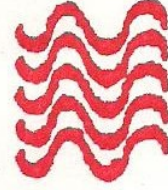




सत्यमेव जयते

CITIZEN'S CHARTER



**Indian Institute of Handloom Technology
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CITIZEN'S CHARTER INDIAN INSTITUTE OF HANDLOOM TECHNOLOGY GUWAHATI

INTRODUCTION

The Indian handloom industry is one of the oldest industries in the country, with its roots from primeval India. Being one of the biggest and most vital industries in India; it is highly labour intensive and very important supplier of handloom and textiles. There are totally 30 lakhs handlooms in the whole world 85% of handlooms are located in India. Handloom weaving is one of the largest rural activities, second only to agriculture, and provides employment to 35.22 lakh weavers from rural and semi-urban areas. Most of them are women and people from economically disadvantaged groups. It contributes almost 15% to total cloth production in the country. It also contributes substantially to the export income of the country. 95% of handloom products in the global market have been produced in India. While the handloom industry is based largely in a domestic set up, it is dispersed, spread across a large number of villages and towns within the country.

Further, it is stated that North East Region (NER) is having the age-old tradition in enriching taste of the people through its aesthetic and innovative handloom. As per the 4th All India Handloom Census 2019-2020 total number of handlooms in the country 28.2 lakhs, of which 25.2 lakhs in rural areas. The highest number 11.07 lakhs handlooms are located in the Assam State only.

Viewing this Handloom Weaving tradition, production capacity & in order to cater Technical resources for Handloom Industries in NER; INDIAN INSTITUTE OF HANDLOOM TECHNOLOGY, GUWAHATI (ASSAM) was established in September 1982 in order to cater to the needs of seven sisters States of N.E. Region including Sikkim. Prior to establishment of IIHT, Guwahati, the students from N.E. Region were approaching to IIHT, Varanasi or IIHT, Salem.

Indian Institutes of Handloom Technology (IIHTs) functions under a Governing Body appointed/constituted by the Development Commissioner (Handlooms), Ministry of Textiles, Udyog Bhavan, New Delhi to formulate Mission, Vision, Goals, Policies and to implement, guide and supervise the progress of academic, administrative and financial work of the Institutes.

The handloom industry, one of the biggest and most vital industries in India is highly labour intensive and very important supplier of handloom and textiles. The rapidly expanding exports and domestic market have created a demand for professionally trained man power required by the handloom industry.

Central Sector Institutes

- 1) Indian Institute of Handloom Technology, Varanasi, Uttar Pradesh.
- 2) Indian Institute of Handloom Technology, Salem, Tamil Nadu.
- 3) Indian Institute of Handloom Technology, Guwahati, Assam
- 4) Indian Institute of Handloom Technology, Jodhpur, Rajasthan
- 5) Indian Institute of Handloom Technology, Bargarh, Orissa.
- 6) Indian Institute of Handloom Technology, Fulia, Nadia, West Bengal.

State Sector Institutes

- 1) Indian Institute of Handloom Technology, Venkatagiri, Andhra Pradesh.
- 2) Indian Institute of Handloom Technology, Gadag, Karnataka.
- 3) Indian Institute of Handloom Technology, Champa, Chhattisgarh.
- 4) Indian Institute of Handloom Technology, Kannur, Kerala.

Details of allotment of seats in Indian Institute of Handloom Technology (Central Sector) for Diploma in Handloom and Textiles Technology

Sl. No.	Name of Institute	No. of Seats	No of seats for lateral entry
01.	Indian Institute of Handloom Technology, Varanasi	72	8
02.	Indian Institute of Handloom Technology, Salem	82	8
03.	Indian Institute of Handloom Technology, Guwahati	55	5
04.	Indian Institute of Handloom Technology, Jodhpur	55	5
05.	Indian Institute of Handloom Technology, Bargarh	50	5
06.	Indian Institute of Handloom Technology, Fulia, Nadia,(W.B)	33	3

STATE-WISE ALOCATION OF SEATS OF IIHT, GUWAHATI

Distribution of seats amongst the states of N.E. Region including Sikkim under jurisdiction of Indian Institute of Handloom Technology, Guwahati is as under:

Sl. No.	Name of State	Seat Allotted for first year	Seats for lateral entry
1	Assam	19	2
2	Manipur	11	1
3	Tripura	09	1
4	Nagaland	05	1
5	Mizoram	02	0
6	Meghalaya	02	0
7	Arunachal Pradesh	04	0
8	Sikkim	03	0
TOTAL:		55	5

OUR VISION

To develop the Institute into a centre of excellence in technical education so as to produce the complete professionals satisfying the technical and socioeconomic needs of the Handloom Sector and Textile Sector of Nation.

OUR MISSION

- To create and sustain an environment of learning in which students acquire knowledge and learn to apply it with due consideration of the social and economic issues related to Handloom Industries as well as Textile Industries.
- To undertake Research and Development Programmes for its sustainable growth and maintain close liaison with the industry so as to enable it to face the changing technological and environmental global changes.
- To demonstrate accessibility, equality of opportunity and infuse motivation and high ethical and moral standards amid students.
- To create a better future for all people associated with Handloom Industries through the application of innovative ideas and resources.

AIM & OBJECTIVE

- To undertake experimental and research programmes.
- To create technical standard of training for the Handloom Industry and to conduct short term and long term training programmes for technical personnel to be employed in the handloom sector.
- To generate job opportunities in closest possible liaison between the Institutes and handloom production units.
- To facilitate quality placements and maintain employability for our students, who are professionally deft, intellectually adept and socially responsible.

OUR VALUES

- Identify the technical issues in handloom & textile sectors and provide technically qualified personnel in the field.

TARGET CLIENTELE

Services are being offered primarily to the young generations of N.E. Region including Sikkim in terms of career progression in order to make them self dependent entrepreneurs and to the individual handloom weavers and societies for updating value added new techniques.

OUR MANDATE

- Serve and strengthen the second largest sector of Indian Economy in terms of producing and providing brilliant technologists with dedication, devotion and vision.
- Transfer of R&D and technological advances in the handloom sector from lab to land.
- Strive for quality education value addition.
- Cater to the need of production centres; dye house, etc. in terms of qualified technologists.

OUR RESOURCES

- Full commitment and support of the Government of India, Ministry of Textiles to make the Institute a vibrant focal point of handloom & textile technology for further and continuous development and growth of the handloom sector.
- Qualified technical personnel in the field of weaving, processing, designing (CATD & CCM), dyeing and other supporting staff.
- All need-based in operation looms, machines, accessories, allied equipment and all other teaching aids.
- Need-based design development, technical input in the form of research in looms, dyeing techniques, innovations and prototype appliances for demonstration, used in the industries.
- Class-wise excellent Weaving Sections, Processing Sections, Dyeing & Printing Section, Computer Laboratory, CATD & CCM Sections, Library & Documentation Section, FEEE Lab, Engineering Mechanics Lab, Physics Lab, Fabric Analysis & Costing Lab etc.

RESEARCH & DEVELOPMENT

- Combating against the rapid changing mood of customers gradually becoming a challenge for the decentralized handloom sectors, especially, in this era of global competitiveness. The traditional techniques infused with appropriate level of technology can be thought of as a judicious and time demanding approach/measure to boost up the situation. R&D works are undertaken continuously.
- Sample development is being carried out as per demand of reputed Handloom Industries of NER.
- To keep close liaison and interact with the industries in terms of usability of the DHTT curriculum and modify the syllabi by the concerned board at par with sustainable updating trends.

AICTE APPROVAL

- This Institute obtained AICTE approval in the year 1999 and since then Extension of Approval (EOA) is obtained during every year.
- The students from this Institute are covered under Term Plan Insurance including Medical Facilities with National Insurance Company, Guwahati.
- The ICT Academy (Knowledge partner of AICTE) is conducting one course “Employability Enhancement Programme” for our Final Year students in order to enhance the communication skills, Personality and employability of Final Year DHTT Students of this Institute.
- Induction Programme, Internship Programmes are conducted as per the instructions of AICTE.
- Universal Human Values is taught to the students as per the directive of AICTE.

HELP AND GUIDANCE

- A website is maintained by the Institute <https://www.iihtguwahati.in>. It has a provision to record the grievances.
- A complaint/grievance box is also placed in the Institute to drop written complaint/grievance. The box will be opened and checked daily for contents, if any.
- A complaint/grievance will be promptly acknowledged and requisite action taken and communicated within 30 working days of receipt.
- If for valid reason(s) a complaint/grievance cannot be redressed within the due time, a suitable interim intimation will be sent promptly.
- All efforts will be made locally and satisfactory to redress grievances. However, if a complaint/grievance has not been attended to promptly or satisfactorily, at the local level, the matter may be considered to be taken up in writing with the following functionaries:

Development Commissioner (Handlooms), Ministry of Textiles, Room No.56, Udyog Bhawan, New Delhi-110011. (OR)

Chief Enforcement Officer/Additional Development Commissioner/Joint Development Commissioner/Chief Vigilance Officer (Handlooms), Ministry of Textiles, Room No.56, Udyog Bhawan (OR)

GOVERNING BODY OF IIHTs

Governing Body consist of following which look after the all activity related to important policies in respect of academic, financial and administrative functions of all six central Indian Institute of Handloom Technology and four state Government Indian Institute of Handloom Technology

01	D.C (Handlooms)	Chairman
02	Director General, NIFT, New Delhi	Member
03	Director / Deputy Secretary, IFW, MoT	Member
04	Head of Textiles Technology, IIT, New Delhi	Member
05	Representative of AICTE, New Delhi	Member
06	Director, IIHT, Guwahati	Member
07	Director, IIHT, Varanasi	Member

08	Director, IIHT, Salem	Member
09	Director, IIHT, Jodhpur	Member
10	Director, IIHT, Bargarh	Member
11	Principal, SPKM IIHT, Venkatagiri	Member
12	Principal, KHTI, Gadag	Member
13	Principal, KHTI, Champa	Member
14	Principal, KHTI, Kannur	Member
15	Chairman, BOAA of IIHTs	Member
16	Director, IIHT, Fulia-Shantipur	Member
17	ADC(HL), Udyog Bhawan, New Delhi	Member
18	One NIFT Faculty, Associated with IIHT Revamping	Member
19	Secretary (Handlooms), Govt. of U.P	Member
20	Director (Handlooms), Govt. of Tamilnadu	Member
21	Dr Surendra Meher, Kala Bhavan, Bargarh	Member
22	Dr R G Panneerselvam, Director (I) (Retd.) & Associate Professor, Tamilnadu	Member
23	Dr G Thilagavathi, Professor & Head Department of Textile Technology, Coimbatore	Member
24	Professor Anindya Ghosh, Professor of Textile Technology Department, West Bengal	Member
25	Dr C B Senthil Kumar, Deputy Director, KVIC, Mumbai	Member
26	Secretary to Govt. of Telangana, Handloom & Textiles	Member
27	Commissioner & Director, Handloom & Textiles, Govt. of Telangana	Member
28	ADC(HL) / DDC (HL), In-charge of IIHTS	Member Secretary
29	Dr P Thennarasu, Director (Institute)	Member convenor

BOARD OF ACADEMIC AFFAIRS OF IIHT (BOAA)

Board of Academic Affairs (BOAA) is responsible for preparation, revision and updates of the syllabus of Diploma and Post Diploma and within BOAA there are two sub committees responsible for all matter related to examinations i.e. framing of rules, conduct of examinations, appointment of examiners, moderation of question papers, declaration of results, etc.

1	Dr. Samrat Mukhopadhyay, Associate Professor, IIT, Delhi	Chairman
2	Dr. Vijay Dua, Head of Academic Affairs, NIFT, New Delhi	Member
3	Dr. Alok Kumar, Prof., Indian Institute of Carpet Technology, Bhadohi (UP)	Member
4	Dr. Prakash Vasudevan, Director, SITRA Coimbatore	Member
5	Dr. Arindam Basu, Director, NITRA, Ghaziabad, New Delhi	Member
6	Dr. Ravindra D. Kale, Prof. Institute of Chemical Technology, Mumbai	Member
7	Dr. Subhankar Maity, Asstt. Prof. Uttar Pradesh Technology, Institute, Kanpur	Member
8	Director (Institute), IIHT, Salem	Member
9	Director (Institute), IIHT, Varanasi	Member
10	Director(Institute), IIHT, Jodhpur	Member
11	Director(Institute), IIHT, Guwahati	Member
12	Director(Institute), IIHT, Bargarh	Member
13	Director(Institute), IIHT, Fulia	Member
14	Principal, SPKM IIHT, Venkatagiri, A.P.	Member
15	Principal, KHTI, Gadag-Betgeri, Karnataka	Member
16	Principal, IIHT, Champa, Chattisgarh	Member
17	Executive Director, IIHT, Kannur	Member
18	Shri Sr. Debasish Das, HOD, University of Calcutta	Member
19	Shri M. Balraj, Hantex India, Karur	Member (Industry nomination)
20	Shri N. Sundaram, Adventure India, New Delhi	Member (Industry nomination)

<u>Constitution of Sub Committees within BOAA</u>	
(i) Sub Committee-I : For preparation, moderation and printing of Question papers	
The Members are	
1.	Chairman
2	Director/ Head of Office of all IIHTs
3	Convenor*
4	Experts for ancillary subjects viz, English, Physics, Maths etc. **
(ii) Sub-Committee – II : For Declaration of Results	
The members are :-	
1	Chairman
2	Convenor*
3	One Director/ Director/Head of Office from Central Sector Institute ***
4	One Principal/OIC from State Sector Institute ***
* Convenor – Director/Head of the Institute of Examination Cell	
** The experts from the location where the meeting of subcommittee is held.	
*** One Director/OIC from Central Sector Institute and one Principal/OIC from State Sector Institute for Sub Committee – II will be on rotation basis.	

These two sub committees will meet twice in a year

Meeting of BOAA. Once in a year along with Governing Body (G.B.) to facilitate ratification of decisions taken in the meeting of BOAA by G.B. The agenda for meeting of BOAA shall be compiled by Director, IIHT Varanasi in consultation with other IIHT.
